

Project Leader Assessment Form

Project Title:	
Sponsor:	
Project Leader:	Review Date:
Team Members:	Reviewer:(Optional)

How often does the Project Leader:	Rarely/never	Sometimes	Consistently
Take the time to ensure you understand what is happening and why?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide access to the information you need to contribute to the Team?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Invest in your development through coaching and feedback?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Connect and refocus your efforts back to the Business, team purpose, and Customer/Stakeholder needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help you confront and resolve issues, however sensitive they may be?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Keep you focused on the future?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledge your contributions and effort?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect your other priorities – work and home?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ask how you feel and what you think?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actively listen to you?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Let you experiment and take calculated risks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appear passionate and enthusiastic about the Project and achievement of the goals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Encourage your involvement across the complete task?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Create an environment which is fun and comfortable to perform in?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintain the agreed standards set and agreed as a Team?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide processes and tools to help you work better together?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inspire you?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Challenge you to perform better, generate more ideas, practise?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demand mutual accountability?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help you out when you need direction and support?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Support the Team when things do not go to plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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The Project Leader adds most value to this Team when he/she...

The Project Leader adds least value to this Team when he/she...

To help this Team achieve high performance I feel we could do with...

Team Member:

Date: